

Application to join the Official Register of Driving Instructor Training (ORDIT)



Driver & Vehicle Standards Agency

ORDIT/1 (Rev.03/19)

Please read the *Notes for guidance* before completing this form.

Your Details 1

Title:

Mr. Mrs. Miss Ms. Other

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
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First name(s):

Surname:

Address:

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

Postcode:

Telephone number (with area code):

Mobile number:

Fax number:

Email address:

Date of Birth:

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Have you applied for ORDIT registration before?

No Yes

ADI Registration Details 2

ADI PRN

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Number of years as ADI

<input type="text"/>	years
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Driving Licence Details 3

What is the driver number on your driving licence?

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Have you been disqualified from driving at any time during the last four years?

No Yes

If yes, please give details below.

Offence(s) (use a separate sheet if necessary):

Exact date of conviction:

Period of disqualification:

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Character Details 4

If you answer 'Yes' to any of these questions, please give details on a separate sheet. Where appropriate, you should provide details of the offence(s), any courts involved, date of conviction(s) and any penalty imposed.

Have you received any fixed penalties for motoring offences within the last four years?

No Yes

Have you any cautions or convictions (current or spent) for motoring offences?

No Yes

Have you any cautions or convictions (current or spent) for non-motoring offences?

No Yes

Are you waiting for any kind of court proceedings to be taken against you?

No Yes

Dual Registration

5

Do you require dual registration?

Yes

No

Please provide the name and address of the driving school(s) you require dual registration for:

Credit/Debit card - Payment Details

6

I wish to pay by Visa/MasterCard/Delta

Please charge £ to my account.

My card number is

Name of card holder

Expiry date

Signature of card holder

If paying by debit/credit card, to be signed and dated by the candidate: I agree that any refund be made to the card holder

Signature:

Declaration

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I declare that:

- The details given in this form are to the best of my knowledge true and correct
- I have read and understood the ORDIT Terms and Conditions
- As an ORDIT trainer I shall offer development training to existing ADI's
- I understand that while I am seeking registration or after I have been registered, **I will inform the Registrar's office in writing within seven days if I:**
 - receive any cautions or am convicted of any offence, including motoring offences, fixed penalties and non-motoring offences.
 - change my home or business address

I enclose the *registration fee/dual registration fee (*delete as appropriate) of:

£

Cheque/Postal Order no.

or have completed the credit/debit card details above

Signed:

Dated: